

R 121601Z DEC 07 ZUI ASN-P03346000023
FM COGARD INTSUPRTCOM SEATTLE WA//PF//
TO AIG 4926
INFO COMCOGARD PERSCOM ARLINGTON VA//RPM//
COMCOGARD MLC PAC ALAMEDA CA//PF//
COMCOGARD MLC LANT NORFOLK VA//PF//
COGARD INTSUPRTCOM ALAMEDA CA//PF//
COGARD INTSUPRTCOM BOSTON MA//PF//
COGARD INTSUPRTCOM CLEVELAND OH//PF//
COGARD INTSUPRTCOM HONOLULU HI//PF//
COGARD INTSUPRTCOM KETCHIKAN AK//PF//
COGARD INTSUPRTCOM MIAMI FL//PF//
COGARD INTSUPRTCOM NEW ORLEANS LA//PF//
COGARD INTSUPRTCOM PORTSMOUTH VA//PF//
COGARD INTSUPRTCOM ST LOUIS MO//PF//
COGARD DEPLOYABLE OPS GROUP WASHINGTON DC//DG1//
BT
UNCLAS //N01310//
2008 RESERVE JUNIOR OFFICER ASSIGNMENT PANEL FOR D13 AOR BY ISC
SEATTLE
A. RESERVE POLICY MANUAL
1. THIS MSG INITIATES THE 2008 SELECTED RESERVE JUNIOR OFFICER
(RJO) ASSIGNMENT SEASON FOR UNITS AND MEMBERS SERVICED BY ISC
SEATTLE (PF). IAW REF A, THE 2008 RJO ASSIGNMENT PANEL WILL CONVENE
MAY 8-9 2008.
2. THE FOLLOWING OUTLINES THE RJO ASSIGNMENT PROCESS ACTION ITEMS
AND THE TIMELINE FOR COMPLETION:
A. 04FEB08: ISC SEATTLE RELEASE SHOPPING LIST VIA MSG.
B. 04APR08: COMMAND CONCERNS AND POSITION VALIDATION SUBMITTED TO
ISC SEATTLE (PF). GUIDANCE FOR SUBMISSION WILL BE TRANSMITTED VIA
SEPCOR.
C. 07APR08: ASSIGNMENT PANEL MBRSHIP CONFIRMED.
D. 18APR08: PRECEPTS AND READ AHEADS SUBMITTED TO PANEL MBRS.
E. 02MAY08: ASSIGNMENT DECONFLICTION COMPLETED BY ISC (PF).
F. 08-09MAY08: ASSIGNMENT PANEL CONVENES. LOCATION TBD.
G. 16MAY08: PANEL RESULTS PUBLISH VIA MSG.
H. 30MAY08: ORDERS ISSUED IN DIRECT ACCESS.
I. 13JUN08: MBR DEADLINE TO DECLINE ORDERS.
J. 01JUL08: TRANSFERS EFFECTED.
3. TO ENSURE EQUITABLE ASSIGNMENT OPPORTUNITIES ISC SEATTLE WILL
SUSPEND THE OFF-SEASON ASSIGNMENT PROCESS AFTER 01MAR08. ALL
OFFICERS REQUIRING A SELRES POSITION AFTER THIS DATE WILL BE
REQUIRED TO COMPETE AT THE ASSIGNMENT PANEL.
4. UNITS REQUIREMENTS:
A. PROVIDE ISC SEATTLE (PF) WITH NAME OF UNIT POC TO COORDINATE
COMMAND CONCERNS AND POSITION VALIDATION VIA E-MAIL NLT 04FEB08.
B. ENSURE ALL ASSIGNED RJOS ARE PROVIDED A COPY OF THIS MSG.
C. ENDORSE RJOS E-RESUME.
5. RESERVE JUNIOR OFFICER REQUIREMENTS:
A. RJOS IN THE FOLLOWING CATEGORIES ARE REQUIRED TO SUBMIT AN E-
RESUME IF:
(1) TOUR COMPLETE.
(2) SELECTED FOR THE NEXT HIGHER PAYGRADE.
(3) ASSIGNED TO AN UNBUDGETED POSITION.
B. RJOS IN THE FOLLOWING CATEGORIES MAY SUBMIT AN E-RESUME FOR
PANEL CONSIDERATION:
(1) NOT TOUR COMPLETE. REQUIRES CMD ENDORSEMENT ON E-RESUME.

(2) RJOS ASSIGNED TO IRR. IRR MBRS WILL REQUIRE RPM APPROVAL PRIOR TO ORDERS BEING ISSUED.

C. SUBMIT E-RESUME VIA DIRECT ACCESS.

D. RJOS MAY SUBMIT OTHER INFORMATION (I.E. LTR OF RECOMMENDATION, AWARDS, COURSE INFORMATION, ETC.) NOT CONTAINED IN DIRECT ACCESS. ADDITIONAL INFORMATION SHOULD BE MAILED OR SCANNED AND E-MAILED TO: TERESA L.HOSTBJOR, COAST GUARD INTEGRATED SUPPORT COMMAND SEATTLE, 1519 ALASKAN WAY SOUTH, SEATTLE WA 98134. MBRS ARE RESPONSIBLE FOR ENSURING THEIR DOCUMENTATION IS RCVD BY ISC SEATTLE (PF) PRIOR TO 14 APRIL 08.

E. ENSURE MBR INFO IN DIRECT ACCESS IS UP TO DATE PRIOR TO SUBMISSION OF PKG. TO UPDATE, USE THE FOLLOWING PATH IN DIRECT ACCESS: HOME-SELF SERVICE-EMPLOYEE-TASKS-E-MAIL ADDRESSES.

6. ISC SEATTLE (PF) POC: TERESA HOSTBJOR (TERESA.L.HOSTBJOR AT USCG.MIL).

7. INTERNET RELEASE AUTHORIZED.

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